

The Archdiocese of Baltimore

St. Joseph-on-Carrollton Manor

STAND

Online Training Instructions

- The course takes approximately 1.5 - 2 hours to complete. Upon successful completion of the course, the participant will be able to print a certificate of completion.
- The participant will be asked to enter his/her name as well as the name of his/her parish or school. Note that this step MUST be completed in order to receive credit for the course.
- The screening coordinator must sign and date the certificate of completion when the form is turned in to the parish or school.

In order to access the online training please do the following:

1. Go to STAND training on the Archdiocese of Baltimore Child and Youth Protection website below:

<http://childsafeducation.com/baltimore-archdiocese.html>

2. Your user name is - **stjosephoncarrolltonmanor**. The password for all usernames is - **archbalt**.
3. Click on the link to begin training.
4. Follow the directions on the online training website.

as of 9/21/10